

Application form for Approval of Validation and Verification Bodies (VVBs)

2025



Introduction

Validation and Verification Bodies (VVBs) seeking to conduct validation or verification of greenhouse gas (GHG) projects under the Carbon Asset Solutions Soil Carbon Methodology (CAS-SCM)—or to perform expert review of a new or revised methodology—must first receive formal approval from Carbon Asset Solutions prior to undertaking any assessment activities.

The VVB approval process is as follows:

- The VVB submits a completed Carbon Asset Solutions Validation & Verification Body Application Form.
- The application is reviewed by the Carbon Asset Solutions Governance Secretariat and, where necessary, referred to the Compliance & Risk Committee.
- A decision is made to approve, request further information, or reject the application.
- Once approved, the VVB is added to the official register of recognised Validation and Verification Bodies published on the Carbon Asset Solutions website.

Section 1: General Information

Organization Details:	
Legal Name (in full):	
Abbreviation (if applicable):	
Year established:	
Contact Information:	
Mailing Address:	
City/State/Country/Postal or Zip code:	
Contact number (phone):	
Organization Website (URL):	
Primary Contact person:	
Title / Position:	
Contact number (phone):	
Email address:	

Section 2: Legal Status & Accreditation

Legal Status:	
Type of Legal Entity (e.g., Corporation, LLC, Not for Profit):	
Business Registration Number:	
Country and date of incorporation:	
Accreditation Credentials:	
Accrediting Body:	
Accreditation Number:	
Date of Accreditation:	
Scope of Accreditation:	
Expiry date:	

Section 3: Human Resources & Competence

Personnel Capacity:	
Total Number of Employees:	
Number of Employees involved in GHG Validation / Verification:	
Key Personnel:	
Name: Title: Role: Experience: Relevant Training:	
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Competency Assurance:	
Describe the qualifications and experience of personnel involved in validation and verification activities.	
Attach resumes/CVs of key personnel.	

Section 4: Quality Management System (QMS)

QMS Overview:	
Do you currently have a QMS in place, including documented procedures, internal audits et al: (Please elaborate)	
ISO 14065 Compliance:	
Describe how the organization complies with ISO 14065 requirements.	
Attach evidence of compliance.	

Section 5: Validation and Verification Experience

Project History:	
List of projects validated/verified in the past three years (Name, Type, Location, Date, Client):	
Attach sample validation/verification reports.	

Section 6: Conflict of Interest and Independence

Conflict of Interest Policy:	
Describe the procedures in place to identify and manage conflicts of interest.	
Attach conflict of interest policy.	
Independence:	
Describe how the organization ensures independence in validation and verification activities.	

Section 7: Data Management & Confidentiality

Data Management:	
Please describe any current Systems and protocols your organization has in place:	
Attach relevant documentation (e.g., Data Management Policy).	
Confidentiality:	
Describe the measures in place to ensure confidentiality of client information.	
Attach confidentiality agreements.	

Section 8: Stakeholder Engagement and Communication

Stakeholder Interaction:	
Describe the strategies for engaging with stakeholders.	
Attach examples of stakeholder engagement activities.	

Section 9: Continuous Improvement and Capacity Building

Continuous Improvement:	
Describe the processes for continuous improvement.	
Attach evidence of continuous improvement activities (e.g., Training Records, Procedure Updates).	

Section 10: Alignment with CAS-SCM

Carbon Asset Solutions – Specific Training:	
Have you or a member of your business conducted training in CAS-SCM or MINS (Mobile Inelastic Neutron Scattering) technology?	
Describe how your organization could meet Carbon Asset Solutions specific requirements?	

Declaration

Please check the following:

- ☐ I hereby declare to follow the rules and guidelines of the CAS.
- ☐ I hereby accept the Carbon Asset Solutions terms and conditions.
- ☐ I hereby declare to adhere to the Code of Conduct for Validation and Verification Body (VVB)

Please note that the signed form should be sent to (mrv@carbonassetsolutions.com) or your primary contact using an email account from the official domain registered to your company. Digital signatures are preferred.

On behalf of the VVB

Name:

Position:

Date:

Signature:

